



# Wedding Information Sheet

PO Box 2087  
Woodbridge, Virginia 22195  
(800) 918-5219 Main  
(703) 583-2440 Office  
(703) 583-2444 Fax  
*Party with the Best!*



## GENERAL INFORMATION

Date of Reception: \_\_\_\_\_  
Music Start Time: \_\_\_\_\_ Music Stop Time: \_\_\_\_\_

Bride's Name: \_\_\_\_\_ Telephone No. \_\_\_\_\_  
Address: \_\_\_\_\_  
Groom's Name: \_\_\_\_\_ Telephone No. \_\_\_\_\_  
Address: \_\_\_\_\_

Types of Background Music Preferred:  
Easy Listening \_\_\_\_\_ Jazz \_\_\_\_\_ Instrumental \_\_\_\_\_  
Variety of Love Songs \_\_\_\_\_ Other \_\_\_\_\_

Reception Information:  
Reception Hall Name \_\_\_\_\_  
Reception Hall Address \_\_\_\_\_  
Reception Hall Telephone No. \_\_\_\_\_  
Photographer's Name & Company \_\_\_\_\_  
Photographer's Telephone No. \_\_\_\_\_

## WEDDING INFORMATION

Introduce Parents of the Bride and Groom? Yes \_\_\_\_\_ No \_\_\_\_\_  
Introduce Entire Wedding Party? Yes \_\_\_\_\_ No \_\_\_\_\_

(The Wedding Party is Traditionally Introduced as follows:)

Parents of Bride \_\_\_\_\_  
Special Instructions \_\_\_\_\_

Parents of Groom \_\_\_\_\_  
Special Instructions \_\_\_\_\_

Bridesmaid \_\_\_\_\_ Escorted By \_\_\_\_\_  
Bridesmaid \_\_\_\_\_ Escorted By \_\_\_\_\_  
Bridesmaid \_\_\_\_\_ Escorted By \_\_\_\_\_  
Bridesmaid \_\_\_\_\_ Escorted By \_\_\_\_\_  
Bridesmaid \_\_\_\_\_ Escorted By \_\_\_\_\_  
Bridesmaid \_\_\_\_\_ Escorted By \_\_\_\_\_  
Bridesmaid \_\_\_\_\_ Escorted By \_\_\_\_\_  
Bridesmaid \_\_\_\_\_ Escorted By \_\_\_\_\_

Maid/Matron of Honor \_\_\_\_\_  
Escorted By Best Man \_\_\_\_\_  
Flower Girl \_\_\_\_\_ Ring Bearer \_\_\_\_\_  
Mr. and Mrs. (Bride and Groom) \_\_\_\_\_

Is the Meal? Buffet \_\_\_\_\_ Served \_\_\_\_\_  
Will anyone be giving Grace? Yes \_\_\_\_\_ No \_\_\_\_\_  
Name of person giving Grace \_\_\_\_\_

**DINNER WILL BEGIN**

# Wedding Information Sheet

## MUSIC INFORMATION

**First Dance:**

Title \_\_\_\_\_ Artist \_\_\_\_\_

Special Instructions \_\_\_\_\_

**Second Dance:**

Title \_\_\_\_\_ Artist \_\_\_\_\_

Special Instructions \_\_\_\_\_

**Father/Daughter Dance**

Yes \_\_\_\_\_ No \_\_\_\_\_

Title \_\_\_\_\_ Artist \_\_\_\_\_

Special Instructions \_\_\_\_\_

**Mother/Son Dance**

Yes \_\_\_\_\_ No \_\_\_\_\_

Title \_\_\_\_\_ Artist \_\_\_\_\_

Special Instructions \_\_\_\_\_

## DANCE FLOOR NOW OPEN TO EVERYONE

**Approximate Toast Time:** \_\_\_\_\_

Prior to Dinner \_\_\_\_\_ Prior to Cake Cutting \_\_\_\_\_

Other \_\_\_\_\_

Name of person making Toast \_\_\_\_\_

**Approximate Cake Cutting Time:** \_\_\_\_\_

**Bouquet Toss:** Yes \_\_\_\_\_ No \_\_\_\_\_

**Garter Toss:** Yes \_\_\_\_\_ No \_\_\_\_\_

**Will you be having a Dollar Dance?**

Yes \_\_\_\_\_

No \_\_\_\_\_

Approximate Time \_\_\_\_\_

Just Bride \_\_\_\_\_

Bride and Groom \_\_\_\_\_

**Special Ethnic Music:**

Italian \_\_\_\_\_ Irish \_\_\_\_\_ Spanish \_\_\_\_\_ Polish \_\_\_\_\_ Jewish \_\_\_\_\_

**Special Requests:**

1. \_\_\_\_\_

6. \_\_\_\_\_

2. \_\_\_\_\_

7. \_\_\_\_\_

3. \_\_\_\_\_

8. \_\_\_\_\_

4. \_\_\_\_\_

9. \_\_\_\_\_

5. \_\_\_\_\_

10. \_\_\_\_\_

**Special Announcements:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Comments/Special Instructions:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_